

NORTH CAROLINA TURNPIKE AUTHORITY MINUTES  
JULY 20, 2005  
RALEIGH, NORTH CAROLINA

Chairman Tippet called the meeting to order at 1:32 p.m. in the Board Room of the Transportation Building. He welcomed all to the meeting. Chairman Tippet read the Governor's ethics statement. Board members Perry Safran and John Culbertson were absent.

Chairman Tippet recessed the Board meeting awaiting the arrival of the other members who were concluding the Finance Committee meeting. The meeting resumed at 1:36 p.m.

Chairman Tippet told the Board members who arrived late that he read the Governor's ethics statement.

Chairman Tippet called on Vice Chairman Lanny Wilson to present the June minutes for approval. Mr. Wilson noted that there was a correction to the May minutes. The correction to the May minutes was approved. The June minutes were approved as presented.

Chairman Tippet called on Executive Director David Joyner to provide an update on the plans for the August 16 workshop. Mr. Joyner stated that a block of rooms was reserved at the Sheraton downtown and not the Marriott as previously notified. Mr. Joyner said that the workshop will last until 5:00 p.m. followed by a reception hosted by the Regional Transportation Alliance (RTA) at the Capital City Club. He added that the location of the reception was the main reason for changing the location of the hotel.

Mr. Joyner noted that a retreat is being planned for October and if they would like additional information concerning the retreat to please see Gail Grimes.

Chairman Tippet thanked Mr. Joyner for his comments and for his enthusiasm in taking over his responsibilities with the NCTA.

Chairman Tippet called on Paul Cooke with HDR Engineering to provide a presentation on Investment Risk Grade Analysis for Tolls and Project Delivery Workshop, Design-Bid-Build & Design-Build.

Mr. Cooke thanked the Board for inviting HDR to speak and introduced David Lewis who presented the Investment Grade Risk Analysis for Tolls portion of the presentation.

Mr. Lewis introduced David Gray with HDR to present the Project Delivery Workshop, Design-Bid-Build & Design-Build portion of the presentation.

Mr. Cooke again thanked the Board for inviting them to speak.

Chairman Tippettt thanked HDR for addressing the Board.

Chairman Tippettt called for committee reports.

Chairman Tippettt began with the Executive Committee and stated that Gail Grimes would provide an update on the current task orders.

Ms. Grimes stated that at present time, the Turnpike Authority has five task orders. Task order number one is the August seminar, which is on schedule. Task order number three was the grant application for Value Pricing. Ms. Grimes stated that the FHWA reported that the NCTA should know in the next few weeks if the grant has been approved. Task order number four is the open-ended task for HNTB to do work at moment's notice. She reported that approximately 70 percent of the approved amount had been used for meetings, etc. Task order number five is the Capefear Skyway workplan and purpose and need. Ms. Grimes reported that these activities are expected to be complete by the end of the year.

Ms. Grimes added that the Turnpike Authority would be looking at other items once the Legislature passes an order for corridor protection. She also stated that they would be doing future task orders to select a consultant for the Triangle Parkway and Capefear Skyway since the Board previously voted to do a financial feasibility study on these two projects.

Chairman Tippettt stated that all Board members had previously been provided copies of four policy documents, the Public Input Policy, Policy for Communication with Executive Consulting Firms, Policy for Inviting Experts/Guests to Present to the Board, and the Consultant Fee Policy, for adoption. Board member Robb Teer made a motion to adopt these four policies, which was seconded by Allan Dameron. The vote was unanimous.

Ms. Grimes noted that a fifth policy, Policy for Procurement of Specialized and Professional Services, was provided to them earlier for their review. She asked that all Board members review the policy and get back to her by August 12 with any comments they may have. She added that the State Highway Administrator's office has a similar policy that is in compliance with FHWA, so she revamped that one to fit the Turnpike Authority.

Chairman Tippettt stated that they hope to hear from all on the policy next month.

Chairman Tippettt reported that he and Mr. Joyner are going to Gaston County July 21 to meet with civic leaders in that area, and asked Mr. Joyner if he would like to comment on that. Mr. Joyner said that Ms. Grimes, Whit Webb with

HNTB, and Board member Bob Spencer would be going to the meeting as well, and added that some Board of Transportation members would also join. He stated that this was the first trip into the field to visit a project and to meet with locals and hear their interest and be briefed by them on where they see the project. They hope to come away from the meeting with clearer understanding between all involved. Mr. Joyner said they are very excited about the project and the visit. Mr. Spencer added that the folks in Gaston County are also excited.

Chairman Tippet reported that the General Assembly is considering giving the Turnpike Authority authorization to collect tolls on any existing interstate for which the USDOT has granted to do so. He said that the revenue generated by the tolls may be used to repair and maintain the tolls, and cannot be used to maintain state primary roads or secondary roads. Chairman Tippet added that this is a significant piece of legislation that would enable significant improvements to the existing interstate system.

Chairman Tippet stated that each Board member was provided a handout of amended legislation to add the proposed Currituck Bridge. He said that if they had any comments regarding that issue to please contact their legislators.

Chairman Tippet reported that the Executive Committee had asked the Personnel Committee to help Mr. Joyner secure office space for the Turnpike Authority so they can hire a full staff.

Board member Allan Dameron reported that the Personnel Committee did not meet this month.

Board member Bob Spencer reported that the Finance Committee did meet, and he called on NCDOT Chief Financial Officer Mark Foster to discuss the operating agreements that exist between the Turnpike Authority and the DOT. Mr. Foster said there was not much to report at this time but that in August they will be bringing three items for review, one of which is a conceptual framework document and the other two are legal agreements that would outline the relationship between the NCTA and the NCDOT. The conceptual framework really would just define throughout the project phase and will help conceptualize when senior level approvals are necessary, when the project is moved from DOT management to NCTA management and also the funding relationship between the DOT and the Turnpike Authority. Also, this will outline some of the governing contractual arrangements, etc. Mr. Foster stated that there was also two legal agreements, one would be a base agreement that would be for all turnpike projects and then as they get into specific funding for projects there would be a specific funding agreement. He said that they have looked at several states, in fact, one of them has this framework, and it will be brought to them at the next meeting.

Mr. Spencer thanked Mr. Foster for the update and said that the Finance Committee had two motions to bring before the Board.

Mr. Spencer stated that the budget for the current fiscal year was approved with the stipulation that there may be changes after being reviewed by Mr. Joyner. Mr. Joyner reviewed the document and was in agreement; therefore, Mr. Spencer made a motion to approve the budget as presented in June totaling \$7 million. The motion was unanimously approved.

The second motion would approve supplemental appropriations to the task to fund four sketch feasibility studies that were passed earlier in the Plans and Programs Committee meeting. Mr. Spencer asked Board member Lanny Wilson if he would like to defer the motion until after he reported on the Plans and Programs Committee meeting. Mr. Wilson responded that he did not, the money could be set up for the task pending its approval later in the meeting. Mr. Spencer made a motion to approve supplemental appropriations to general engineering consultant task of up to \$500,000 to fund four sketch feasibility studies that the Plans and Programs Committee passed earlier. The motion was unanimously approved.

Chairman Tippettt noted that the August 29 public input session to be held in Kinston was deferred to September 14 and would be held in Raleigh.

Board member Lanny Wilson provided an update for the Plans and Programs Committee. Mr. Wilson made a motion to develop financial feasibility studies for each of the four projects with the idea that the studies would be completed in six months and scope of studies being approved by the executive director. The motion was approved unanimously.

Chairman Tippettt thanked everyone for attending the meeting, especially HDR Engineering. He asked if there were any questions. Being none, the meeting was adjourned at 2:25 p.m.

Minutes prepared by: Jane Strickland